

**Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES**

**Thursday, July 15, 2022
FINAL APPROVED: August 26, 2022**

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed and the agenda was posted and emailed to individuals and the news media who have requested to receive notices of LSBEP meetings Tuesday, June 28, 2022. The notice included information on how to view the meeting virtually via Zoom at https://us02web.zoom.us/j/82507059591?pwd=ecboDCWAcFEbJxz_zXEEtBpZ-82zps.1 Passcode: S46L5k
Or One tap mobile: US: +13017158592, 82507059591#, *143629# or +13126266799, 82507059591#, *143629#
Or Telephone: Dial(for higher quality, dial a number based on your current location):
US: +1 301 715 8592; +1 312 626 6799; +1 929 205 6099; +1 253 215 8782; +1 346 248 7799 or +1 669 900 6833
Webinar ID: 825 0705 9591 Passcode: 143629

1. CALL TO ORDER: Board Member, Dr. Michelle Moore, called the meeting to order at 9:31 a.m. on Friday, July 15, 2022.

Attendance:

Board Members Present: Dr. Michelle Moore, Dr. Shannae Harness, Dr. T. Shavaun Sam and Dr. Matthew Holcomb

Board Members Absent: Dr. Gregory Gormanous and Dr. Michelle Moore

Staff Present: Executive Director, Jaime T. Monic

Guests Present: None

Zoom Attendees: Jordan Richard, Richard Niolon, Ph.D., Greg Gormanous, Ph.D., Kim E. VanGeffen, Ph.D.

2. DECLARATION OF PURPOSE: Dr. Moore read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

Ms. Monic reminded LSBEP Board Members that the meeting was being live-streamed and viewed by the public.

3. REVIEW AND APPROVAL OF AGENDA: Dr. Moore moved to approved the agenda. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

4. WELCOME: The Board recognized and welcomed Matthew Holcomb, Ph.D., newest member of the LSBEP appointed by Governor John Bel Edwards on July 1, 2022.

Ms. Monic requested to table introductions for Ms. Jalyne Brown, who was proctoring a case vignette for the Board. There were no objections.

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5. ELECTION OF OFFICERS: Dr. Sam moved to nominate Dr. Michelle Moore for Vice Chair. Dr. Moore accepted the nomination. The motion passed by roll call vote as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

Dr. Harness moved to nominate Dr. Greg Gormanous to Chair the Board. Dr. Gormanous was not present to accept the nomination. The Board discussed the motion. Dr. Holcomb raised concerns for Dr. Gormanous' ability to attend meetings in person. Dr. Moore expressed concerns for attendance and potential conflict of interest related to Dr. Gormanous' lawsuit. Ms. Monic brought up concerns for logistics with coordinating board meetings, and the ability to attend disciplinary meetings in person as is the role of the Chair. Dr. Harness and Sam supported the nomination adding that they felt Dr. Gormanous had a lot to contribute to the role. The motion was put to a vote and passed by majority roll call vote as follows: In favor:(3) Harness, Sam and Holcomb; Against:(1) Moore; Abstained:(0); Absent:(2) Gormanous and McNeely.

6. COMMITTEE APPOINTMENTS:

a. New Chair's Privilege - No privilege was taken.
b. Affirm Committee Delegations in Policy - Michelle Moore, Vice Chair of the Board, and Acting Chair in the absence of Dr. Gormanous, in the interest of continuing functionality of Committees designated by policy, made the following Committee Appointments:

1. **Executive Committee** Drs. Gormanous, Moore, & Ms. Monic
2. **Finance** – Drs. Gormanous, Moore & Ms. Monic
3. **Complaints** – Drs. Gormanous, Moore & Ms. Monic
4. **Supervision and Credentials** – Drs. Moore & Sam
5. **Oral Examination** – Drs. Moore, Harness & Sam
6. **Continuing Professional Development** – Drs. Harness & Sam
7. **Jurisprudence Examination** – Drs. Harness & Holcomb
8. **Legislative Oversight** – Mr. McNeely, Drs. Gormanous & Dr. Holcomb
9. **Liaison to Professional Organizations and Boards** – Drs. Holcomb & Gormanous
10. **Public and Professional Outreach** – Mr. McNeely & Dr. Gormanous
11. **Long Range Planning** – Drs. Gormanous & Moore

7. DISCUSS GOALS AND OBJECTIVES:

Michelle Moore, Vice Chair of the Board, and Acting Chair in the absence of Dr. Gormanous, took privilege to make a statement of goals and objectives as follows:

"In regard to goals and objectives for the 2022-2023 year, I believe that important goals to consider include returning to prior board objectives to re-examine our oral examination process, improve our functioning by paying attention to the detail of our processes for steps towards licensure, and continue to work towards creating a smooth process for managing complaints. In order for the LSBEP to improve its processes and functioning, the content of discussions and focus of meetings needs to be relevant to the mission of the board to protect the public and refrain from within board issues that take away from our focus and mission. As LSBEP has a desire to stay ahead of the curve and take a progressive approach, we need to ensure that we are remaining current about issues impacting the field of psychology nationally and internationally to achieve this aspect of our mission. For upcoming trends such as Master's level licensing, our Board needs to focus discussions on what issues could impact our functioning and prepare with development of policies and procedures. We need to return to discussions about why we have an oral examination and what purpose the exam serves. We need to discuss why we issue specialty designations and whether or not this practice should

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continue. We cannot achieve these goals if we continue our insular focus on LSBEP internal only issues that detract from focusing on the larger issues at stake within the regulatory aspects of the field of psychology.”

8. RESOLUTION OF APPRECIATION AND COMMENDATION: GINA GIBSON, PH.D.

Dr. Moore moved in favor of adopting the following Resolution of Appreciation and Commendation by Dr. Greg Gormanous:

Whereas the Louisiana State Board of Examiners of Psychologists is created under La. R.S. 37:2351 to safeguard life, health, property and the public welfare of the state and in order to protect the people of the state against unauthorized, unqualified, and improper application of psychology; and

Whereas Board members serve without compensation but shall receive seventy-five dollars per diem allowance plus the mileage rate provided state employees to cover expenses incurred while engaged in the discharge of their duties; and

Whereas **Gina Gibson, Ph.D.**, current Chairperson, was appointed by the Governor and confirmed by the Louisiana Senate; and

Whereas **Dr. Gina Gibson** has served the people of the state by protecting consumers of psychological services conscientiously and diligently, and

Whereas **Gina Gibson, Ph.D.**, was elected Vice Chairwoman and Chairwoman during her Board tenure; and *Whereas* her tenure included addressing extraordinary Board challenges in the area of complaints, and extraordinary challenges during the corona virus pandemic; and

Whereas **Dr. Gibson** upheld the quality of her responsibilities in her professional practice as a health service psychologist and as Board Chairwoman; and

Whereas **Dr. Gibson's** contributions and dedication are “beyond expectations” in recognition of her extraordinary time commitment during the corona virus pandemic; and

Whereas her commitment is manifest in her meeting the challenges to ensure the Board protect *the people of the state against unauthorized, unqualified, and improper application of psychology*; and

Whereas **Dr. Gibson's** stewardship during the pandemic minimized delays in processing applications and issuing licenses, initiating, investigating and adjudicating complaints and meeting other related operational challenges; and

Whereas **Dr. Gibson**, as Chairperson, navigated professional association dynamics by calmly listening with her authentic and amenable professional actions; and

Whereas **Gina Gibson, Ph.D.**, as Chairperson, accomplished important transformative changes in order to provide some stability and financial sustainability to Board operations through hiring the LSBEP's first ever in-house attorney and hiring an administrative assistant.

It therefore is resolved by motion of Dr. Gregory Kelly Gormanous that the Board extends its appreciation and gratitude to **Gina Gibson, Ph.D.**, for her outstanding service and commends her for shepherding the Board through difficult legal and professional challenges.

Be it further resolved that **Gina Gibson, Ph.D.**, is proclaimed as *Empress of Louisiana Regulatory Psychology* and extended the heartfelt appreciation and gratitude of fellow Board members as she continues fulfilling her professional services to consumers of psychological services.

Be it further resolved that the Board authorize Ms. Jaime Monic, Executive Director, and LSBEP staff to affix the official Board seal to this *Resolution of Appreciation and Commendation*, and to publicize and disseminate the Resolution as widely as feasible.

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The motion to adopt the *Resolution of Appreciation and Commendation* of Dr. Gina Gibson, was unanimously adopted by roll call vote as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

EXECUTIVE SESSION: Dr. Moore moved to enter Executive Session pursuant to La. R.S.42:16.1, La. R.S. 42.17.A(1) and A(4) to conduct supervision and credential file reviews, discuss a complaint matter, and conduct an oral examination. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

At approximately 1:15 p.m. Dr. Sam moved to close Executive Session to enter the Open Meeting to report on and receive motions for Executive Session matters. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

Ms. Monic formally introduced Ms. Jalyne Brown, the Board's new Administrative Assistant.

ORAL EXAMINATIONS

a. **Michael Prazak, Ph.D.** - appeared before Board Members, Drs. Moore, Harness, Sam and Holcomb for an oral examination for licensure in Counseling Psychology. Finding that **Dr. Prazak** met the requirements for licensure, Dr. Sam moved that **Dr. Prazak** be granted a license to practice psychology with a declared specialty in Counseling Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

1. COMPLAINTS [LSA-R.S.42.17.A(4)]:

a. **NP21-22-11C** - Dr. Sam, who is acting Complaint Coordinator on this matter provided an update on this matter to the Board in executive session.

OPEN MEETING:

CONSENT AGENDA:

Ms. Monic called for the review and consideration of item removal from the Consent Agenda. Following opportunity for consideration, no items were removed.

Ms. Monic read aloud the Consent Agenda Items for consideration by the Board for affirmation, ratification, adoption, approval, and/or conferral as follows:

a. **Minutes (Approval):**

| |
|---------------|
| June 30, 2022 |
|---------------|

b. **Financial Statements Received (Affirm and Ratify):**

| |
|---|
| May and June 2022 – General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss |
|---|

c. **Temporary Registrations approved (Affirm and Ratify):**

| Name | State of Residence | Reviewer | Date Approved |
|----------------|--------------------|----------|---------------|
| None to report | | | |

d. **Supervised Practice Plans approved (Affirm and Ratify):**

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| Applicant | Supervisor | Reviewer | Date Approved |
|----------------|------------|----------|---------------|
| None to report | | | |

e. Applicants approved for Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):

| Candidate | Supervisor | Reviewer | Date Approved |
|----------------|------------|----------|---------------|
| None to report | | | |

f. Applicants approved for Candidacy Status (eligible for EPPP) (Affirm and Ratify):

| Candidate | Reviewer | Date Approved |
|----------------|----------------|---------------|
| GARZA, Mallory | Michelle Moore | 06/17/2022 |

g. Candidates approved for Oral Examination or Face to Face (Affirm and Ratify):

| Candidate | Reviewer | Date Approved |
|---------------------------|----------|------------------------------------|
| SAFFO, Cristin | M. Moore | 07/11/2022 – Oral Examination |
| PIAZZA-BONIN, Elizabeth | M. Moore | 07/11/2022 – Oral Examination |
| SEGURA HERNANDEZ, Gustavo | M. Moore | 06/17/2022 – Reciprocity Interview |
| JOHNSON, Mallory | M. Moore | 06/17/2022 – Reciprocity Interview |

h. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP’s Jurisprudence and Oral Examinations (Board Conferral):

| Name | Declared Specialty | Date of Examination | Examining Members |
|----------------|--------------------|---------------------|-------------------|
| None to report | | | |

i. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP’s Jurisprudence and Face to Face Interview (Board Conferral):

| Name | Declared Specialty | Date of Examination | Examining Members |
|----------------|--------------------|---------------------|-------------------|
| None to report | | | |

j. Licensure recommendations from the LSSP Committee of applicants for Licensed Specialist in School Psychology (LSSP) who have completed all licensing requirements (Board Conferral):

| Name | Date of LSSP Committee Review | Committee Reviewers |
|----------------------|-------------------------------|---|
| BEARD, Alyssa L. | 7/12/2022 | George Hebert, Katherine Chenier, and Kelley Pursell |
| WINTER, Adam | 7/12/2022 | George Hebert and Kelley Pursell (Dr. Chenier Recused) |
| DOTSON-DULANY, Jayna | 7/12/2022 | George Hebert and Katherine Chenier (Ms. Pursell Recused) |
| ADAMS, Tiffany | 7/12/2022 | George Hebert, Katherine Chenier, and Kelley Pursell |
| AUSTIN, Alexa | 7/12/2022 | George Hebert, Katherine Chenier, and Kelley Pursell |
| THIERRY, Kelsey | 7/12/2022 | George Hebert, Katherine Chenier, and Kelley Pursell |
| RICHARD, Jordan | 7/12/2022 | George Hebert, Katherine Chenier, and Kelley Pursell |

k. License Respecialization:

| Name | Current Specialization | Added Specialization | Date of Examination | Examining Members |
|----------------|------------------------|----------------------|---------------------|-------------------|
| None to report | | | | |

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l. License Reinstatements (Board Conferral):

| Name | Reviewer | Date |
|----------------|----------|------|
| None to report | | |

m. Continuing Professional Development Reviews (Affirm and Ratify):

| Name | Review Type | Reviewer | Date Approved |
|----------------|-------------|----------|---------------|
| None to report | | | |

n. Shared News releases/general information/previously approved business (Affirm):

| |
|-------------------|
| 1) None to report |
|-------------------|

Following the reading of the Consent Agenda, Ms. Monic called for motions to object or approve the Consent Agenda. With regard to the items specified on the Consent Agenda, Dr. Sam moved to approve, affirm and ratify the items on the Consent Agenda accordingly. The Board discussed the motion, the motion passed by roll call vote as follows: The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

DISCUSSION/ACTION ITEMS

1. 2022 Regular Legislative Session Report on Legislation (prepared by A. Aucoin) and discuss impacts on Board Operations for the following bills: Ms. Monic read the from the report prepared by Ms. Aucoin to summarize the implications of the following legislation:

a. HB 143: ADA Compliance (effective 05/25/2022)

- Requires that each state agency develop and implement a policy to ensure compliance with the ADA. The policy will apply to all public servants of the agency, all applicants for employment at the agency, and all members of the general public who seek services or benefits from the agency.
- Each agency will be required to create a policy that, among other minimum requirements, expresses the agency’s commitment to engaging in an interactive process and providing reasonable accommodations to any individual with a disability, provides for the designation of an ADA agency coordinator, provides a general description of the accommodation request process, provides an effective grievance process, and includes a clear prohibition against harassment, discrimination, or retaliation against an individual related to exercising or aiding in the exercise of ADA rights.
- Each agency shall require its supervisors and ADA agency coordinator complete mandatory training.
- Each agency will be required to compile an annual report to submit to the Office of State ADA Coordinator. Each agency shall ensure that employees periodically complete a voluntary self-identification of disability form to collect data for analysis. Each agency must submit an agency plan by 12/1 of each year that includes strategies and goals for the upcoming year and the progress and outcomes for the current year related to employment of individuals with disabilities

b. HB 555: Information required to be published on agency website

- Requires professional or occupational licensing boards to annually update and publish the following information on its website: total number of license renewals issued statewide/by parish of residency; total number of new licenses issued statewide/by parish of residency; total

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number of applications for license renewal denied statewide/by parish of residency; total number of requests for new licenses denied statewide/by parish of residency

- Requires each professional or occupational licensing board to submit to the Senate Committee on Commerce, Consumer Protection, and International Affairs Committee and House Committee on Commerce a one-page maximum summary that identifies that requirements for obtaining full licensure.

c. HB 639: Pre-application eligibility determination

- Repeals statute(s) that provided for licensing of ex-offenders and enacts statutes that allow an individual to request that a licensing entity determine whether a conviction disqualifies the individual from obtaining a license prior to the individual obtaining the education and/or training needed for the license.
- The individual is required provide information pertaining to the criminal conviction to be reviewed and can “seek a criminal background check at the time of the pre-application eligibility determination.” The licensing entity has 45 days to determine whether the individual’s conviction is disqualifying by applying the five (5) factors listed in R.S. 37:2950 to determine whether the conviction is directly related to the licensed activity.
- The determination made by the licensing entity is *binding on the licensing entity* unless at the time a full application for licensure is submitted, the individual has subsequently been convicted of a crime, has pending criminal charges, or has a previously undisclosed criminal conviction.
- When a licensing entity intends to deny a license, the licensing entity must provide written notice specifying which conviction the denial is based upon and includes findings for each of the factors from R.S. 37:2950 that the licensing entity deemed relevant to the decision to deny. The individual has 60 days to submit additional evidence before the licensing entity can issue its final determination. The written notice issued to the individual must notify the individual of the right to appeal and of the earliest date the applicant may reapply for a license.
- Enacts R.S. 37:2950(A)(2) to provide that the licensing entity must consider the following factors in determining whether a conviction directly relates to the license sought: nature and seriousness of the offense; nature of the specific duties and responsibilities for which the license, permit, or certificate is required; amount of time that has passed since the conviction; facts relevant to the circumstances of the offense, including any mitigating circumstances or social conditions surrounding the commission of the offense; evidence of rehabilitation or treatment undertaken by the person since the conviction.
- Requires the licensing entity to place certain information on its website pertaining to whether a criminal conviction can be the basis for the denial of a license and the process for submitting a “petition” pursuant to R.S. 37:33. Requires the licensing entity to compile and submit to the House Committee on Commerce an annual report regarding licenses denials.

d. HB 1062: Review of/challenges to regulations

- Enacts R.S. 49:953(C), which allows any interest person to submit a petition to review an existing regulation to the occupational licensing board that issued the regulation and provides the standard under which the board must review the regulation. The Board is directed to review the regulation for full compliance with the least restrictive regulation as set forth in R.S. 37:43 or R.S. 49:260, as applicable.
- Enacts R.S. 49:963(F), which provides that when an action for declaratory judgment has been filed challenging an occupational regulation, the plaintiff challenging the regulation will prevail if the court finds by a preponderance of the evidence that the challenged regulation on its face

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or in its effects burdens entry into a profession, trade, or occupation, and that the agency has failed to prove by a preponderance of the evidence that the challenged occupational regulation is demonstrated to be necessary and narrowly tailored to fulfill legitimate, fiduciary, public health, safety, or welfare objectives. If the plaintiff prevails, the district court shall enjoin further enforcement of the challenged regulation and award reasonable attorneys' fees and costs to challenger, *except in the case of a challenged regulation by a licensing board that participates in the La. DOJ licensing review program.*

e. SB 106: Suspension of time delays for disciplinary proceedings

- Enacts R.S. 37:21(A)(3), which provides for the suspension of time delays for licensing boards to initiate disciplinary proceedings when there is pending legal action involving the licensee as a party or witness if the complaint arises from the same facts giving rise to the legal action or arises from the licensee's activities in the legal action.

f. SB 183: Information required to be published on agency website

- Each licensing entity will be required to place the following on its website: a description of the license issued; link to the application; link to a checklist of information to be submitted to complete application process; name/contact information for person responsible for responding to inquiries about the status of application; anticipated timeline for review of a completed application; copy of the annual report submitted to legislative committees/oversight committees.
- Each licensing entity will be required to submit to its legislative oversight committee or subcommittee a report including the number of license applications received, the number of licenses issued, and timelines for approval of an application.

g. SB 228: Immunity for invasion of privacy for public records release

- Enacts R.S. 44:22, which provides for immunity from any lawsuit for invasion of privacy when the custodian releases records in response to a public records request upon the advice of counsel. The immunity does not apply if the release of records is proven to be arbitrary and capricious. A custodian claiming the immunity is entitled to a presumption that his conduct was not arbitrary and capricious upon presenting a prima facie case of his reliance on advice of counsel.

The Board discussed the legislation. Dr. Sam noted that some of the provisions were already enacted by LSBEP. Ms. Monic reported that she is working with Amy Lowe on establishing policy and procedures for HB 143: ADA Compliance and HB 639: Pre-application eligibility determination. Ms. Monic shared guidance published by the State ADA Coordinator, Rikki Nicole David regarding HB 143, and a draft application related to HB 639.

2. Schedule Future Board Meeting Dates/Consideration of Policy for Set Meeting Schedule - Following a discussion of future board meeting dates and setting the next board meeting dates on **August 25, 2022** and **September 23, 2022**. Dr. Moore moved that the board adopt a policy setting the third Friday of every month as the regular board meeting date, with the Long Range Planning meeting occurring the third Thursday and Friday in January, and including exceptions for holidays and scheduling conflicts that impact quorums. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

3. Technology - Current issues and potential upgrades - Ms. Monic reported issues with storage and technology not being able to keep up with the growing needs of the LSBEP. The board discussed this matter. Dr.

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Holcomb provided additional insight to the pro's and con's of the Board's current hardware. Following discussion, Ms. Monic was given permission to research potential upgrades to hardware and software/programs better suited to the Board's needs.

4. **POLICY:**

a. **New Draft Data Sanitization Policy (Required)** - Ms. Monic reported that the Board had passed a recent audit by the Louisiana Property Assistance Agency (LPAA), however the agency requires the adoption of a Data Sanitization Policy. A sample policy was provided by LPAA. The Board reviewed and discussed the sample policy. Dr. Moore moved in favor of adopting the proposed Data Sanitization Policy. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

b. **Update to Oral Examination Practices and Procedures Policy** - Dr. Sam presented this topic and a recommendation that the Board consider an amendment to the Oral Examination Practices and Procedures Policy that would address concerns and better define expectations for the Examining Board Member when a Candidate decides they would like to make substantive changes to their Declaration of Competencies (including declared specialty) during the Oral Examination. The Board discussed new language to address the issues leading to this recommendation. Following discussion, the following additions were approved:

Instruction page: Addition in 1st paragraph: Please read this document carefully and in its entirety. Once this document has been submitted, your Declaration of Competencies Form cannot be changed or amended. If competencies need to be amended, please see the re-specialization policy and a new Declaration of Competencies Form will be requested including all associated fees.

Instruction page: Addition to end of 2nd paragraph: Acknowledging your limitations to practice are an ethical requirement and important for every psychologist to consider.

Form: III. Please list populations, assessments, interventions that are **NOT** within your area of competence.

Form: Require at least two courses on the form along with Declaration of Competencies form and make it forced choice.

COMMITTEE AND LIAISON REPORTS

The Board will receive reports from the following:

1. **Executive Committee Report** –

a. **Executive Director Report:** Ms. Monic reported that the In-house Attorney position has been reposted to LSBEP's website and would be posted by Civil Service before the next board meeting. Ms. Monic also reported that there were changes to the Website format: a new page has been added and dedicated to Notices, Agendas and Minutes. Agendas and Minutes will be linked to and accessible at the Division of Administration | Boards and Commissions Website. The Board Information and News & Current Events pages have also been updated

Ms. Monic reported on the matter of Gregory Gormanous v Louisiana State Board of Examiners of Psychologists *etal.* No. 1:22-Cv-01425; that she was advised late on 7/14/2022 that Dr. Gormanous' preliminary injunction was denied. However, the lawsuit would still need to be decided apart from the preliminary injunction.

Ms. Monic reported that the License Renewal Portal was anticipated to be ready as early as Monday July 18, 2022 and not later than Wednesday, July 20, 2022, leaving approximately two weeks for online renewal. Ms. Monic requested

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input on handling extensions and late renewals. Dr. Harness expressed that two weeks would be plenty of time to complete online renewals, noting that a paper renewal option has been available.

Ms. Monic reported attendance at formal meetings since her last report on 6/30/2022 with Sasha J. Lambert and Adrienne Aucoin to transition case management back to Ms. Monic on 7/1/2022; with Sasha J. Lambert, Attorney Courtney Newton and Investigation Henry Richardson regarding open cases on 7/7/2022; a Property Audit by LPAA; 7/11/2022; and an LSSP Committee Meeting on 7/12/2022.

Ms. Monic reported on the status of Rulemaking as follows: Last month the Board reviewed the legal reviewed draft of the rules and affirmed moving forward. The Board has already received permission to progress with rulemaking from the Occupational Licensing Review Commission. Ms. Monic will be initiating the process for filing for approval with the Legislative Fiscal Office. Once that is complete the Rules will be published in the Louisiana Register. Ms. Monic reminded the Board that the period for requesting a public hearing is 20 days after the Notice of Intent is published. R.S. 953(A)(2)(a). Any such hearing shall be held no earlier than thirty-five (35) days and no later than forty (40) days after publication of the Louisiana Register. Given the window of time to coordinate a hearing if requested and the volume of substantive changes, Ms. Monic recommended that the Board set aside a date for a hearing. The board discussed this recommendation and agreed that a hearing should be scheduled for one hour and set during the working lunch hour of the Board.

Ms. Monic reported that no new public record requests have been received since the last board meeting.

New Applications Received:

| APPLICATION TYPE | JUNE '22 |
|------------------|----------|
| LSSP | 0 |
| RECIPROCITY | 1 |
| REGULAR | 4 |
| TEMPORARY | 3 |
| TOTAL | 8 |

2. Finance Committee Report

| Date Report Prepared: July 14, 2022 | | | |
|--|--------------|--------------|---|
| Name of Preparer: Jaime T. Monic | | | |
| REPORTING PERIOD: June 1, 2022 – June 30, 2022 | | | |
| Financial Reports have been provided to members as noted through the consent agenda. The Legislative Auditor did not complete the 2020-21 financial audit, therefore, Ms. Monic would be working with auditors to complete audits for both 2021 and 2022. Dr. Gibson reviewed and signed off on all banking reconciliations including merchant accounts and spending accounts (i.e. purchase cards, supply business credit) through the end of her term. This is the final report of FY 2021-22 and follows adoption of amended budget on June 30, 2022. Valerie Dominique will make adjustments on a formal Annual Financial Report. Significant income trends for this period include: | | | |
| TYPE | AMOUNT | BUDGETED | Trends/Notes |
| INCOME: | | | |
| Income: Projected Revenue | \$ 348,533 | \$347,957 | Original amount budgeted prior to the June 30 amendments: 355,125. Amendment accounted for not having implemented the Registration of Assistants. |
| EXPENSES: | | | |
| Expenses | \$360,977.43 | \$377,966.11 | |

COMMONLY USED ACRONYMS/ABBREVIATIONS:

ASPPB – Association of State and Provincial Psychology Boards
 LAC – Louisiana Administrative Code
 LAPA – Louisiana Administrative Procedures Act
 EPPP - Examination for Professional Practice in Psychology

LPA – Louisiana Psychological Association APA – American Psychological Association
 LA R.S. – Louisiana Revised Statutes FY/FYE-Fiscal Year/Fiscal Year End
 LSA – R.S. – Louisiana Statutes Annotated Louisiana Revised Statutes
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| INCOME SUMMARY – Following budget adjustments | | | |
|--|---------------------|-------------------------|----------------------|
| Monthly Income | \$5,820.77 | YTD Income | \$ 348,533 |
| Monthly Expense | \$ 88,678.76* | YTD Expense | \$ 360,977.43 |
| Total Net Income | -\$82,857.99 | Total Net Income | \$ -12,443.60 |

*Expenses for the month of June include an adjustment for Pension Liability in the amount of \$55,382.50

After adjustments, the Total Net Income for Fiscal Year ending June 30, 2022 reported on the Profit and Loss statement is \$ -12,443.60. The Board’s unreserved fund balance will need to be compiled and reported by your CPA. However, the Board’s current cash on hand is approximately \$167K (with much of June’s expenses still outstanding).

The Board should meet their rulemaking goals in FY 2022-23, however progress will be slow due to additional challenges from delayed board meetings; delay in staffing an Administrative Assistant; time dedicated by the Executive Director to the Legislative Performance Audit, including developing new processes and procedures in response to the audit and also the 2022 Regular Legislative Session; 2022 renewals; and the vacancy of In-house counsel.

Board Strategy Recommendations:

Focus on rulemaking to implement CPD standards and begin revenue development; update rules impacting licensing, license renewal for emeritus, telepsychology, complaints, etc. to improve functionality and reduce liability. Focus on the organizational structure to address both immediate and long-term viability and employee retention. Continue to explore financially sustainable options for technology to be utilized in the application and renewal process which may either counter (or reduce) the cost of employees, workload and related expenses for processing applications, and/or counter (or reduce) the cost of real-estate needed to store paper files. Consider setting a goal to achieve and maintain a reserve balance to cover deferred liability plus unexpected expenses (e.g. hearing costs, lawsuits, major technology developments, moving) plus 3-6 months of operating expenses. Consider creating policy guidelines for Board approval to tap your reserve and then rebuild that amount.

3. Complaints Committee Report

Ms. Monic reported the Hearing In the Matter Ernest Ellender, Ph.D. Complaint No. P20-21-20C was rescheduled per the Board's discussion this day related to board meeting dates. The new date is now set for Friday, August 26, 2022 beginning at 10:00 a.m. at the Board office in Baton Rouge, LA. Ms. Monic reminded Board Members that their Conflict of Interest Statements would be requested unless previously provided.

4. Oral Examination Committee Report - Dr. Sam requested that we get clarification from Attorney Amy Low about discontinuing virtual oral examinations.

5. Supervision/Credentials Committee Report - Dr. Moore reported that she is working on improving the readability on the fillable .PDF forms for internship and post-doctoral supervision documentation.

6. Legislative Oversight Committee Report - Reported on during discussion. No additional report.

7. Jurisprudence Examination Committee - No report.

8. Public and Professional Outreach Committee - No report.

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9. Liaison to Professional Organizations - Dr. Moore reported that the Association of Psychology Postdoctoral and Internship Centers (APPIC), was discussing/considering adopting a model in which a candidate would complete their internship post-doctoral.

10. Continuing Professional Development Report - Dr. Harness affirmed that Continuing Education Reviews (CPD) for renewals would be conducted as they were last year. Ms. Monic affirmed.

Dr. Sam discussed coordinating a presenter for the next Continuing Professional Development workshop offered by the Board. Dr. Sam provided the names of possible presenters including Dr. Rosie Bingham, Dr. Melba Vasquez and Dr. Rodney Goodyear. Dr. Sam requested support from the Board in approaching these individuals to gauge their interest in presenting. Dr. Moore moved in favor of Dr. Sam reaching out to the named individuals for interest and availability to conduct a future CPD workshop for the Board. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

All business being considered, the meeting adjourned at 4:00 p.m.

LEGAL NOTICES

LA R.S. 42.14.D. Public comments** – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter. La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.

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